

SPORTING SHOOTERS PISTOL CLUB INC.

The following rules and procedures were been adopted by the Committee of the Club on 17 February 2015 (unless otherwise noted) and apply to all members. They are additional to and supplementary to any provisions in the Constitution or SSAA (ACT) range requirements.

COMMITTEE MEETINGS

1. The Committee shall meet at least once each month. Unless otherwise determined by resolution of the Committee, all meetings shall be open to attendance of members as observers. Members may speak to issues at the invitation of the Chair. Only Committee members may exercise a vote.

MEMBERSHIP APPLICATION

2. Application for membership may be made in person at a Committee meeting.
3. Applications from prospective members seeking to transfer from interstate clubs or from overseas must be accompanied by a letter from the previous club supporting the member's previous good standing at that club.
 - a) Such persons may, at the discretion of the Chief Instructor, a member of the Committee or as directed by the ACT Firearms Registry, be required to undergo a safety assessment and/or probationary procedures.
4. All other persons must complete the Association's training course for new members.

USE OF MAJURA RANGE AND FACILITIES

5. The Association uses its part of the Majura Range by arrangement with the SSAA (ACT), such use being subject to compliance with all SSAA (ACT) rules and requirements.
6. All members and visitors intending to engage in pistol shooting must have their Firearm Licence and Range Pass with them while they are on the grounds of the Majura Range complex.
7. Members may use equipment and supplies relevant to the Discipline in which they are accepted participants for practice or approved SSPC competitions. Members may use targets, patches and other facilities during those activities in accordance with rules set for that Discipline.
8. All pistol shooting competition shall be conducted in strict accordance with the rules and regulations of the relevant national and/or international governing bodies, or local competition rules and regulations approved and defined by the Committee.
9. Participation in certain Disciplines is subject to specific prior training and qualification requirements set by the Committee.
10. The firing line for every approved Association competition shall be under the control of a Range Officer approved or qualified to do so for that Discipline, who shall manage the competition and all associated activities in line with the rules and procedures applying to that Discipline.

11. If no approved or qualified Range Officer is present, and where permitted under Discipline rules, participants shall appoint a Range Officer for the purpose of conducting a shooting competition with suitable safety and compliance with appropriate rules and procedures
12. Eye protection and hearing protection must be in place while on any range.
13. No person may handle a pistol except on the firing line, in a declared safe area, or staging or training area.
14. Other than when on the firing line, when shooters are moving about within the confines of a SSPC range all pistols must be unloaded and secured in a bag, box or holster or held by the barrel with the barrel pointing up and slide back, cylinder swung open or action broken open.
15. When moving outside the confines of a SSPC range, pistols must be secured in a bag or box. Participants in a Discipline using holsters may secure their pistol in an approved holster when moving between SSPC ranges as part of a competition or to/from toilet facilities only, provided no ammunition is on the belt.
16. No ammunition is to be taken into a declared safe area for any reason.
17. Fully jacketed ammunition must not be used on any Association range without the express permission of a member of the Committee.
18. Where the Committee determines that a calibre restriction shall apply to a range, and posts a notice to that effect on that range, then all members shall observe such a restriction.
19. If in the opinion of:
 - a Range Officer in the context of a competition under their control, or
 - the Association's Safety Officer or
 - any two Committee membersany member or visitor is acting in an unsafe or unsporting manner, in breach of these By-Laws, or in a manner likely to bring the Association into disrepute, then at their discretion the person may be warned once only or may be immediately denied further use of the range on that day. Such decisions are final, but an aggrieved party may take the matter to the Committee for adjudication after the event.
20. The person(s) making such warning or denial of use shall report the incident to the Committee through the Safety Officer within 24 hours. The Committee shall determine whether or not to take further disciplinary action in line with provisions in the Association's Constitution.
21. No member or visitor may consume alcohol on the range except in areas and at times as determined by the appropriate Discipline Coordinator, President, Vice-President or Secretary of the Association. Persons who consume any alcohol or any other substance that may impair alertness or judgement are prohibited from handling or shooting a firearm on that day.

22. Photography and video recording is prohibited on ranges managed by the SSPC unless permission is explicitly granted, the only exception being recording of an individual's own performance (eg cap cam)¹

ATTENDANCE

Recording attendances

23. Members participating in an approved and scheduled SSPC competition must record their attendance in the register used by the relevant Discipline.
24. If attending the range at any other time and for any other purpose than participation in a competition, members and visitors must enter their names on the attendance register immediately upon attending the range. This is an essential safety and assurance process.
25. During business hours Monday to Friday, the attendance register is held at the Range Office, which is located on the Jim McKinley Range opposite the large green SSAA (ACT) Clubhouse. The weekend and after-hours attendance register is outside the 25 yard falling plate range.

Reporting participation in competitions

26. The Association is required to provide annual reports to the ACT and NSW firearms registries on member participation data. These reports reflect participation in and submission of a score in an organised competition, in line with both ACT and NSW licensing obligations.
27. The reports are derived from scoring information submitted by each Discipline and do not by default include attendance for practice or other non-competition purposes.

Reporting participation other than competitions.

28. ACT regulations do not recognise additional attendances for individual practice. In addition to minimum competition requirements, NSW regulations also recognise attendances at "club organised shoots", including individual practice sessions undertaken at the club premises.
29. Where competition data alone does not fully satisfy NSW participation requirements, members holding NSW licenses may submit to the Club Registrar the dates and times recorded in attendance books that indicate periods of private practice as above.

Compliance obligations

30. Members are responsible for ensuring that their scores and other recognised attendances are appropriately recorded.
31. Members who cannot demonstrate compliance with their State's attendance requirements will not be supported for renewal of their pistol licence.

¹ Added December 2016

CODE OF CONDUCT

32. Members and visitors shall, at all times they are on a SSPC-managed range or engaged in a SSPC endorsed activity, behave in accordance with the following code of conduct:
- a) They shall have and demonstrate an absolute focus on firearms safety at all times.
 - b) They shall wear eye and hearing protection whenever on or adjacent to a range where live firing is occurring
 - c) They shall take care of Association equipment, use it correctly and store it appropriately and leave the range tidy and safe
 - d) They shall treat others with courtesy and respect – specifically, racist, aggressive, threatening, sexist or loud and foul mouthed behaviours are absolutely forbidden.
 - e) They shall not wear clothing that may offend others or bring the shooting sports into disrepute. Clothing in this category includes T shirts with slogans or pictures that may offend or bring sporting shooting into public disrepute.
33. Any member or visitor who breaches the above Code or behaves in any other manner that brings the Association, firearms users or sporting shooting into public disrepute may be required to explain themselves to the Committee which, if not satisfied, may terminate that person's membership or future access to SSPC-managed areas of the Majura Range.

AUTHORISED OFFICERS UNDER FIREARMS LAWS AND REGULATIONS

34. The President, Vice-President, Secretary and Club Registrar are authorised to have and use pistol license stamps. These are used by these officers as specified by the firearms laws under which the Association acts.
35. All transactions by members for license applications, pistol registrations and pistol endorsements must be:
- a) approved by the Committee and authorised by the Club Registrar, or by another authorised stamp holder in his absence, at a Committee meeting;
or
 - b) approved and authorised on behalf of the Association between meetings by one of the authorised stamp holders, at their absolute discretion, who will then report to the Committee on the action taken.
36. Applications by members for a *Permit to Acquire* a pistol shall be considered on their merits against the following criteria:
- a) the Discipline for which the pistol is sought; and
 - b) the appropriateness of the pistol for that Discipline as advised by the relevant Discipline Coordinator.
37. Applications for pistol licences will be subject to Committee consideration, and approved or rejected as appropriate.